



ARUNACHALA

COLLEGE OF ENGINEERING FOR WOMEN

Manavilai, Vellichanthai-629203

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

Date: 08-06-2020

It is proposed to convene the third IQAC meeting on 13/06/2020 at 10:00AM in the online mode.

All the members of IQAC are requested to attend the meeting without fail.

Agenda:

1. Welcome address
2. Academic Plan
3. Virtual/ Online classes
4. Online courses for students
5. Awareness programme on Covid-19
6. Mentoring system
7. Placement
8. Vote of thanks

IQAC Coordinator

PRINCIPAL



Copy to

1. The Chairman
2. All HODs
3. All IQAC Members
4. Principal office and file

Dr.S.JOSEPH JAWHAR
PRINCIPAL
ARUNACHALA COLLEGE OF
ENGINEERING FOR WOMEN
MANAVILAI, VELLICHANTHAI
KANYAKUMARI DIST - 629 203



ARUNACHALA

COLLEGE OF ENGINEERING FOR WOMEN

Manavilal, Vellichanthai-629203

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai

INTERNAL QUALITY ASSURANCE CELL (IQAC)

The IQAC Chairperson welcomed all the members for the third IQAC meeting and the following points were discussed.

- It was decided to implement the Covid-19 preventive measures in the campus effectively and immediately as prescribed by the central and state governments.
- Since Online classes are the effective mechanism, our Heads of the departments were asked to ensure the effectiveness of the online classes.
- To follow academic schedule effectively.
- To conduct more number of virtual workshops and seminars.
- To schedule placement for final year students.
- Since Covid-19 is spreading fast across the Globe, IQAC has decided to conduct online webinar in the month of July 2020 to create awareness on Prevention on Covid-19.

IQAC Coordinator

PRINCIPAL

Dr.S.JOSEPH JAWHAR
PRINCIPAL
ARUNACHALA COLLEGE OF
ENGINEERING FOR WOMEN
MANAVILAI, VELLICHANTHAI
KANYAKUMARI DIST - 629 203



ARUNACHALA

COLLEGE OF ENGINEERING FOR WOMEN

Manavilal, Vellichanthai-629203

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report

The following action has been taken for the IQAC meeting conducted on 13/06/2020 on Online Mode.

Points Discussed	Action Taken
Online Class	The role has been assigned to Tutor and Class advisors to monitor the students involvement in online classes
Action Plan	All the departments prepared and submitted 1. Academic schedule 2. Lesson plan 3. Course Materials 4. Placement schedule

IQAC Coordinator

PRINCIPAL

Dr.S.JOSEPH JAWHAR
PRINCIPAL
ARUNACHALA COLLEGE OF
ENGINEERING FOR WOMEN
MANAVILAI, VELLICHANTHAI
KANYAKUMARI DIST - 629 203



ARUNACHALA

COLLEGE OF ENGINEERING FOR WOMEN

Manavilai, Vellichanthai-629203

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

Date: 12-04-2021

This is to inform that the fourth IQAC meeting is scheduled for the members on 17-04-2021 on the Conference Hall at 10 am to discuss the following agenda. Hereby, it is requested that all the IQAC members are asked to attend the meeting.

Agenda of the meeting:

1. Annual IQAC Presentation
2. Organizing programmes and events
3. Survey process
4. Research Development and Publications
5. Faculty activities and achievements
6. Training and placement activities
7. EDC activities
8. Covid-19 SOP implementations

IQAC Coordinator

Copy to

1. The Chairman
2. All HODs
3. All IQAC Members
4. Principal office and file



PRINCIPAL

Dr.S.JOSEPH JAWHAR
PRINCIPAL
ARUNACHALA COLLEGE OF
ENGINEERING FOR WOMEN
MANAVILAI, VELLICHANTHAI
KANYAKUMARI DIST - 629 203



ARUNACHALA

COLLEGE OF ENGINEERING FOR WOMEN

Manavilai, Vellichanthai-629203

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC Meeting

Date: 17-04-2021

The fourth Meeting of the IQAC was held on 17.04.2021 in the Conference Hall at 10 am.

Members Attended

S.No	Name	Category	Signature
1	Dr.S.Joseph Jawhar-Principal,	Chairperson	
2	Dr.T.Krishnaswamy-Chairman,	Management Representative	
3	Mr.B.Parthasarathi-HOD/ S&H	Senior Faculty Member	
4	Mr.A.Arunkumar-AP/EEE	Senior Faculty Member	
5	Ms.N.Anushiya AP/ECE	Senior Faculty Member	
6	Ms.C.Pushpalatha-AP/CSE	Senior Faculty Member	
7	Ms.R.Jothi-AP/CIVIL	Senior Faculty Member	
8	Dr.G.Therese Anita-Associate Professor/S&H	Senior Faculty Member	
9	Mr. S.M.Shunmugarajan- Accountant	Senior Administrative officer	
10	Mr.R.Radhakrishnan	Nominee from Local society	
11	Ms.R.Akchaya Devi	Student Representative	
12	Er.P.Barvin Jegan	Industrial Expert	
13	Dr.A.S.Monikandan-Associate Professor/EEE	Coordinator	

Dr.S. JOSEPH JAWHAR
PRINCIPAL
ARUNACHALA COLLEGE OF
ENGINEERING FOR WOMEN
MANAVILAI, VELLICHANTHAI
KANYAKUMARI DIST - 629 203



ARUNACHALA

COLLEGE OF ENGINEERING FOR WOMEN

Manavilai, Vellichanthai-629203

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai

INTERNAL QUALITY ASSURANCE CELL (IQAC)

The IQAC Chairperson welcomed all the members for the fourth IQAC meeting and the following points were discussed.

- Minutes of the last IQAC meeting was presented and approved by the members.
- The IQAC coordinator explained the importance of organizing programmes by various clubs, associations and societies and requested to organize more programmes.
- It was also suggested to conduct a Survey on Alumni, Parents and Stakeholders.
- It was decided to update IQAC and the NAAC data with relevant document in the college website.
- IQAC coordinator proposed to all department heads to nominate department wise criteria in-charges for seven criteria.
- The Principal advised all the HODs to insist their faculty members to publish high impact articles in the SCOPUS indexed and reputed journals and apply for funding towards obtaining Projects, FDP etc.
- IQAC insisted the training and placement cell to improve the number of placements through on campus recruitments.
- It is planned to conduct more number of EDC camps in the forthcoming years to improve entrepreneur development initiatives.
- It was decided to strictly advise the people whoever enters the campus to adhere to Covid-19 preventive measures prescribed by the central and state governments' authorities.

IQAC - Coordinator

PRINCIPAL

Dr.S.JOSEPH JAWHAR
PRINCIPAL
ARUNACHALA COLLEGE OF
ENGINEERING FOR WOMEN
MANAVILAI, VELLICHANTHAI
KANYAKUMARI DIST - 629 203



ARUNACHALA

COLLEGE OF ENGINEERING FOR WOMEN

Manavilal, Vellichanthai-629203

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai

INTERNAL QUALITY ASSURANCE CELL (IQAC)

The following action has been taken for the IQAC meeting conducted on 17/04/2021 in the Conference Hall.

Points Discussed	Action Taken
Club Activity	Collected and Analysed the last three years club activities
NAAC In charges	<ol style="list-style-type: none">1. Overall criterion in charges has been fixed.2. Department wise Point of Contact was formed.3. Appointed department wise seven criteria in charges.
Student Satisfaction Survey	The approved SSS in line with NAAC has been circulated to all departments for data collection and analysis.
Covid-19 preventive measures	On behalf of IQAC and Management, department wise coordinator has been assigned to monitor the same.

IQAC - Coordinator

PRINCIPAL

Dr.S.JOSEPH JAWHAR
PRINCIPAL
ARUNACHALA COLLEGE OF
ENGINEERING FOR WOMEN
MANAVILAI, VELLICHANTHAI
KANYAKUMARI DIST - 629 203